

# S.P.I.A.

## Investigation Setup

Investigation Location \_\_\_\_\_

Date \_\_\_\_\_

Investigative Lead \_\_\_\_\_

Equipment Manager \_\_\_\_\_

### Investigation Lead

- ☐ Walk property with Client and Equipment Manager. Note points of interest or areas of concern to safety.
- ☐ Briefly meet with Equipment Manager on set up strategy based on proximity, claims and safety.
- ☐ Select suitable location for Base Command set up.
- ☐ Assigns setup duties and coordinates all setup efforts.

### Equipment Manager

- ☐ Walk property with Client and Investigation Lead. Note Points of interest or areas of concern to safety as well as noting all areas of activity claims.
- ☐ Briefly meet with Investigative Lead on set up strategy based on proximity, claims and safety.
- ☐ Assists the investigative lead in coordinating and takes part in the equipment set up efforts.

### Base Command

TASK	MEMBER	Initial
<input type="checkbox"/> Set Up Tables		
<input type="checkbox"/> Set out all cases and bags open and neat		
<input type="checkbox"/> Set up refreshments in a neat and clean manner (away from any equipment)		
<input type="checkbox"/> Run Power Extension Cords and attach bar strips		
<input type="checkbox"/> Set up DVR Monitor and Box		

<input type="checkbox"/> Runner for equipment as needed.		
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## Visual Devices

<input type="checkbox"/> Set Camcorders		
<input type="checkbox"/> Set Go Pros		
<input type="checkbox"/> Set Thermal Imaging Camera		
<input type="checkbox"/> Set Tripods and Infrared Cameras		
<input type="checkbox"/> Set BNC cables		
<input type="checkbox"/> Check Digital Cameras		

## Audio & Communications

<input type="checkbox"/> Test and Set audio recorders		
<input type="checkbox"/> Test and Set Ghost Boxes		
<input type="checkbox"/> Test and Assign two way radios		

## Atmospheric Detection Devices

<input type="checkbox"/> Test Lutron 822a, K-IIs, Rooks, Ghost Meters, and Anamomenters.		
<input type="checkbox"/> Test and set Muti-meters (MeI-Meters and EDI+s)		

## Motion Detection

<input type="checkbox"/> Test and place motion sensors		
<input type="checkbox"/> Test and place Poltertune		
<input type="checkbox"/> Test and place Laser Grids		

Investigative Lead Notes:

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Equipment Manager Notes:

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Investigative Lead

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Equipment Manager