

S.P.I.A.

Investigation Breakdown

Investigation Location _____

Date _____

Investigative Lead _____

Equipment Manager _____

Investigation Lead

☐ Assigns Breakdown Duties (Done at beginning of investigation)

☐ Assists in Base Command Breakdown

☐ Coordinates all breakdown efforts

Equipment Manager

☐ Is at Base Command to ensure accountability and condition of all equipment and that it is stored away properly.

☐ Assists breakdown of Base Command and clean up.

☐ Assists the investigative lead in coordinating the breakdown efforts

☐ Once all equipment is packed, Walk one more thorough time with a flashlight to ensure nothing is left behind.

Base Command

TASK	MEMBER	Initial
<input type="checkbox"/> Break down DVR Monitor and Box		
<input type="checkbox"/> Store away all power extension cords		
<input type="checkbox"/> Clean up the area of all refreshments and trash		
<input type="checkbox"/> Break down tables		
<input type="checkbox"/> Assist equipment manager in the equipment storage.		

Visual Devices

<input type="checkbox"/> Breakdown Camcorders		
<input type="checkbox"/> Breakdown GoPros		
<input type="checkbox"/> Breakdown Thermal Imaging Camera		
<input type="checkbox"/> Breakdown Tripods and Infrared Cameras		
<input type="checkbox"/> Coil up BNC cables		
<input type="checkbox"/> Put away Digital Cameras		

Audio & Communications

<input type="checkbox"/> Put away audio recorders		
<input type="checkbox"/> Put away Ghost Boxes		
<input type="checkbox"/> Put away two way radios		

Atmospheric Detection Devices

<input type="checkbox"/> Put away Lutron 822a, K-IIs, Rooks, Ghost Meters, and Anamomenters.		
<input type="checkbox"/> Put away Muti-meters (Mel-Meters and EDI+s)		

Motion Detection

<input type="checkbox"/> Put away motion sensors		
<input type="checkbox"/> Put away Poltertune		
<input type="checkbox"/> Put away Laser Grids		

Investigative Lead Notes:

Equipment Manager Notes:

Investigative Lead

Equipment Manager